

## **SIP Trunking Critical information summary**

### **Information about the service**

VoipHub provides SIP trunking services to business customers, that allows for calls to be placed and received over an internet connection, from the customer's phone system or CPE (customer premise equipment). The SIP trunking service can be provided via public internet. Internet connectivity is not included in the cost of the SIP trunking service. The customer is responsible for configuration of their own phone system. VoipHub can provide limited assistance in the setup of the customers' phone system.

### **Included features**

A full feature set is provided and there are no limitations in functionality or features. Customers will have access to an online portal which will allow complete control over the SIP trunk configuration. Online knowledgebase articles, online chat, email and over the phone support is provided to the customer. There are no monthly subscription charges for access to the online portal to configure automatic failover to alternative destinations, in the event of a customer phone system or CPE failure.

### **Information about billing and pricing**

All pricing on this critical information summary is displayed in NZD, excluding GST. Please note that all rates and pricing when logged into our customer portal is displayed in NZD, inc GST for New Zealand customers. SIP trunking services provided by VoipHub are supplied on a prepaid basis. Sufficient credit must be maintained on the customer billing account at all times, to ensure there are no service interruptions. Prepaid accounts with a negative account balance will automatically have inbound and outbound services restricted. Post-paid billing accounts with 14-day payment terms, are available on customer billing accounts at the discretion of VoipHub, and a security deposit to cover one month's usage would be required. VoipHub may request an increased security deposit should monthly subscriptions and charges increase. Customers will be provided with a username and password to access an online customer portal, which will allow the ability to control account billing, invoices, payment receipts and history, service subscriptions, and usage reporting. SIP trunking service usage reports will be automatically emailed to the customer on the 1st calendar day of each month. VoipHub does not provide paper-based invoices, invoices will be emailed through to the nominated email addresses, configured from inside the online customer portal, every time a payment is made. Automatic payments can be setup from stored bank cards, direct debiting facilities or a PayPal account, configured from inside the customer portal.

### **Service contract form**

The minimum contract term with all SIP trunking services is one month from the 1st calendar day of each month. This is also known as a month to month rolling term. New SIP trunking services are billed on a pro-rata basis from the day of the new service subscription, to the end of the calendar month. Services unsubscribed during a billing period are non-refundable. SIP trunking services can be subscribed to, or unsubscribed from, inside the online customer portal.

## SIP Trunking Critical information summary

Full information on all SIP trunking service plans and rates, can be found from inside the online customer portal, or on request from our support department. <https://nz.VoipHub.online/customer>

### Outbound call rates

Each SIP trunk in the customer portal must be assigned its own call plan to make outbound calls. SIP trunks without a call plan assigned will not be able to place outbound calls. The customer can assign the SIP Line PAYG, SIP Line Included Value, SIP Line Unlimited call plan. Channels assigned to SIP trunks are bidirectional, representing a single outbound or inbound call. Outbound calls placed are displayed in per minute values but charged in per second increments, with no flag falls or connection charges applying. The maximum charge for making a 2-minute call to a standard New Zealand mobile destination on the SIP Line PAYG call plan, would be \$0.16 NZD ex GST. The maximum charge for making a 2-minute call to a standard New Zealand mobile destination on the SIP Line Included Value call plan, would be \$0.10 NZD ex GST. The maximum charge for making a 2-minute call to a standard New Zealand mobile destination on the SIP Line Included Value for Call Centre call plan, would be \$0.10 NZD ex GST. The maximum charge for making a 2-minute call to a standard New Zealand mobile destination on the SIP Line Unlimited call plan, would be \$0.10 NZD ex GST. SIP trunking service plans and assigned rates including international destinations can be obtained from within the online customer portal. International rates are enabled by default, charged in 60 second increments, and can be disabled from within the online customer portal or on written request to our support department.

### Cancellation fee and payment charges

There is no cancellation fee for our SIP Trunk services. The table below outlines the charges that are applicable for late payments on postpaid customer billing accounts and account suspension reconnections. Invoices for post-paid customers that are overdue by 7-days will be issued a \$13.04 late payment charge. This charge does not apply to prepaid customer billing accounts. Customer accounts that are suspended for non-payment will be issued a \$47.82 charge for the reconnection of service.

Description	Price NZD (exc GST)
Post-paid account late payment charge	\$13.04
Reconnection of suspended service	\$47.82

## SIP Trunking Critical information summary

### Service installation and restrictions

- a. Premium rate numbers (0900) cannot be dialled from SIP Trunking service. Calls placed to 0900 New Zealand destinations will not connect.
- b. Quality of the hosted SIP Trunking service is dependent on the customer's internet connection to the VoipHub network.
- c. Caller ID cannot be guaranteed to international destinations with the hosted SIP Trunking service.

### Service suspension and cancellation for non-payment

If a billing account is overdue by more than 30-days, VoipHub reserves the right to suspend the service. Should the billing account remain overdue for more than 60-days, the service will be cancelled and all inbound numbers (DDI's) will be released. Numbers, once released, cannot be re-connected.

### Call diversion rates

External call diversions can originate from various features from within the call flow configuration, a User, Call Queue, Ring Group, Call Diversion, and DISA objects. Call diversions that originate from a User feature will be charged the rates that are associated with the call plan assigned to that specific User. Call diversions that originate from any feature outside the User object will be charged the rates that are assigned to the PAYG Starter call plan. As an example, a 2-minute diversion call to an external New Zealand landline, from a Ring Group object would be \$0.04 NZD ex GST, a 2-minute diversion to an external New Zealand mobile from a Call Queue object would be \$0.16 NZD ex GST.

### Fair Use policy

All hosted SIP Trunking services are protected by a fair usage policy. The fair usage policy has been specifically designed to protect the quality and service of the VoipHub network. Should it be determined that the hosted SIP TRUNKING service is being used in an inconsistent manner, with the normal inbound and outbound usage patterns, for the service selected, VoipHub has the right to suspend or disconnect the hosted SIP TRUNKING service immediately. Additionally, VoipHub reserves the right to automatically move the service over to an adequate call plan for the usage patterns if the fair usage policy is violated. Should the fair usage policy be breached a warning notification will be sent to the customers registered email address. Examples of inconsistent usage would be, utilising a unlimited calling plan for telemarketing purposes, the usage of a unlimited calling plan by another carriage service provider for the purpose of reselling the traffic, or connecting an automated dialler to a unlimited calling plan device.

### Additional information

Account balances and service usage information can be obtained from within the online customer billing portal: <https://nz.VoipHub.online/customer> document only outlines the critical information

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summary and should be read in conjunction with the VoipHub Master Services Agreement, Voice (IP) Service Schedule and SLA, Porting Terms and Conditions, and service policies. A full set of terms and condition can be located at <https://nz.VoipHub.online/legal>.

You can contact us at

[support@voiphub.co.nz](mailto:support@voiphub.co.nz)

## **Complaint resolution**

If you wish to make a complaint, please contact VoipHub using details published on our website. We take complaints very seriously and assure you that any matter you raise will be carefully investigated. However, if you have exhausted all venues for resolving your complaint within VoipHub and are still not satisfied with the outcome, you may seek further assistance from Telecommunications Industry Ombudsman (TDR) by phone on 0508 98 98 98.